

# Online Payments through Infinite Campus / Pagos en Línea a través del Portal de Infinite Campus

<https://necloud1.infinitecampus.org/campus/portal/students/madison.jsp?status=logoff>

The screenshot shows the 'Fees' page in the Infinite Campus portal. At the top, there are dropdown menus for 'Person' (Abegg, Justin J), 'School Year' (2022 - 2023), and 'Type' (Unpaid). Below these, it shows 'Total Due: \$100.50' and 'Total Surplus: \$36.00'. A message states: 'If you have questions about school related fees, please contact the Business Office at your child's school.' A table lists the following fees:

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE	
2023 Tech Fee	05/25/2023	Abegg, Justin J	3.00	Add to Cart
2023 Damage Book Fee	05/25/2023	Abegg, Justin J	25.00	Add to Cart
Yearbook	05/25/2023	Abegg, Justin J	62.50	IN CART
Lost Book Fee	05/25/2023	Abegg, Justin J	10.00	Add to Cart
Total			100.50	

On the right side, there is a 'My Cart' button with a shopping cart icon, showing '2 Items in Cart \$72.50', and a 'My Accounts' button with a person icon. The left sidebar contains navigation options: Home, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Responsive Schedule, Academic Plan, Food Service, Fees, School Store, Activity Registration, Documents, and Message Center.

## How do I Pay a Fee?

- Select **Fees** on the left
- This will show all fees that are charged to your students for a particular year. If you are in the most recent year Prior Year Balances will be listed below if there is a balance.
- Select **Add to Cart** next to the Fee you want to pay.
- Select **My Cart** on the right
- Select the **Payment Method** you want to use and enter an **Email Address for Receipt** (*optional*).
- Please note, there will be an additional 3.8% fee for all card charges and a \$.35 fee for an echeck. Madison Public Schools accepts Visa, Mastercard and Discover.

## ¿Cómo pago una tarifa?

- Seleccione **Tarifas/Fees** a la izquierda
- Esto mostrará todas las tarifas que se cobran a sus estudiantes para un año en particular. Si está en el año más reciente, los saldos del año anterior se enumerarán a continuación si hay un saldo.
- Seleccione **Agregar al Carrito/Add to Cart** junto a la tarifa que desea pagar.
- Seleccione **Mi Carrito/My Cart** a la derecha
- Seleccione el **Método de Pago/Payment Method** que desea utilizar e ingrese una dirección de **Correo Electrónico para el Recibo/Email Address for Receipt** (opcional).
- Tenga en cuenta que habrá un cargo adicional del 3.8% por todos los cargos con tarjeta y un cargo de \$0.35 por un cheque electrónico. Las Escuelas Públicas de Madison aceptan Visa, Mastercard y Discover

The screenshot shows the Infinite Campus portal interface. On the left is a navigation menu with options like Home, Calendar, Assignments, Grades, etc. The main content area is titled 'Food Service' and contains a table of student accounts. Below the table is a 'Pay' button. On the right, there are two widgets: 'My Cart' showing 1 item for \$10.00 and 'My Accounts'.

ACCOUNT NAME	ACCOUNT #	BALANCE
Justin Abegg	3648	\$383.10
Peggy Cardinal	5657	\$219.00
Stella Abegg	5659	\$230.80
Donald Abegg	5660	\$31.25
Dylan Abegg	5661	\$365.80

## How do I put money in a Lunch account?

- Select **Food Service** on the left
- Select **Pay**
- Put amount in by the child(s) name
- Select **Add to Cart**
- Select **My Cart** on the right
- Select the **Payment Method** you want to use and enter an **Email Address for Receipt** (*optional*).
- Please note, there will be an additional 3.8% fee for all card charges and a \$.35 fee for an echeck. Madison Public Schools accepts Visa, Mastercard and Discover.

## ¿Cómo deposito dinero en mi cuenta para el Lonche?

- Seleccione **Servicio de alimentos/Food Service** a la izquierda
- Seleccione **Pagar/Pay**
- Ingrese la cantidad por el nombre del niño(s)
- Seleccione **Agregar al Carrito/Add to Cart**
- Seleccione **Mi carrito/My Cart** a la derecha
- Seleccione el **Método de Pago** que desea utilizar e ingrese una **Dirección de Correo Electrónico para el Recibo/Email Address for Receipt** (opcional).
- Tenga en cuenta que habrá un cargo adicional del 3.8% por todos los cargos con tarjeta y un cargo de \$0.35 por un cheque electrónico. Las Escuelas Públicas de Madison aceptan Visa, Mastercard y Discover.